

Additional conditions for awarding doctoral degrees in the Faculty of Arts and Humanities

Adopted based on clause 98 of the Regulations for Doctoral Studies.

1. Doctoral degrees are awarded in the Faculty of Arts and Humanities based on the Regulations for Doctoral Studies (“regulations”) and the following conditions.
2. A doctoral candidate submits the documents specified in clause 122 of the regulations to the chair of the council awarding doctoral degrees (“council”) or a person appointed by the chair. If necessary, a questionnaire for the prevention of conflict of interests, completed by the supervisor in charge, must be added for appointing the opponent or the peer reviewer of the doctoral thesis.
3. If the doctoral thesis is a monograph, the doctoral candidate must, instead of submitting the list of research publications referred to in clause 121.3 of the regulations, submit the research publication(s) on the topic of the doctoral thesis as required in clause 114 in a separate subsection of their curriculum vitae.
4. If, according to clause 116.2 of the regulations, the doctoral candidate wants to publish the results of their research in an ETIS category 3.2 publication, they must file an application to the vice dean for research when they start applying for the defence of the doctoral thesis and submit the documents specified in clause 122 of the regulations to the council. It is recommended to agree on the application during progress review, after the publication plans are clear.
5. One article may be used in up to two doctoral theses of the same specialisation. If one article has been used in two doctoral theses, the contribution of both doctoral candidates must be significant and described in detail in the thesis.
6. If the doctoral candidate uses joint publications in their doctoral thesis, they must notify their co-authors.
7. If the doctoral candidate has a valid reason for participating in the defence via two-way audio-visual equipment, the chair of the council or a person appointed by the chair must seek approval from the vice dean for research, based on clause 146 of the regulations, before the meeting on allowing the doctoral thesis to be defended.
8. The council chair or a council member with voting rights appointed by the chair presides over the agenda item of the council meeting in which submitting the doctoral thesis for peer review or allowing the thesis to be defended is decided. The doctoral candidate must attend at least one of the aforementioned meetings. If the council chair is unable to act as a chair of the meeting due to a conflict of interests, the chair of the meeting will be appointed by the decision of the council.

9. The meeting at which a decision is made on submitting the doctoral thesis for review or allowing the thesis to be defended consists of the following parts:

9.1. The chair of the meeting introduces the doctoral candidate;

9.2. The doctoral candidate gives a 15-minute oral presentation about the main findings of the doctoral thesis. If a peer review of the thesis has been carried out, the doctoral candidate also speaks about how the reviews have been taken into account;

9.3. The supervisor(s) of the doctoral candidate give(s) their oral or written evaluation;

9.4. Discussion;

9.5. The council makes the decision. The doctoral candidate leaves the room until the decision is made.

10. After the thesis has been approved for the defence, the doctoral candidate submits an electronic version of the doctoral thesis and at least 15 paper copies to the council, according to clause 123 of the regulations, no later than two weeks before the thesis defence. The council may request a larger number of paper copies when deciding to allow the thesis to be defended.

11. Within seven working days of making the decision, according to clause 125.1 or 125.2 of the regulations, the council chair or a person appointed by the chair begins negotiations with reviewers or, if the thesis has been approved for defence, with opponents on participating in the assessment of the doctoral thesis.

12. The supervisor and the doctoral candidate must not communicate with the reviewers or opponents on matters concerning the doctoral thesis during the peer review and the preparation for the defence of the doctoral thesis. Such communication is handled by the council chair or a person appointed by the chair.

13. The doctoral candidate's presentation (*lectio praecursoria*), referred to in clause 148.2 of the regulations, is about 20 minutes long.